

## RE: Your Executive Committee agenda is deficient

**From:** Suzanne Holley <sholley@downtownla.com>  
**To:** [REDACTED]  
**Subject:** RE: Your Executive Committee agenda is deficient  
**Date:** Monday, October 01, 2018 4:07 PM  
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[REDACTED]

Thank you for bringing this to our attention. Please note that the previously scheduled Executive Committee meeting has now been replaced by a Special Meeting for which the agenda is attached.

Thank you.

Suzanne Holley  
President & CEO

Downtown Center Business Improvement District  
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-----Original Message-----

**From:** [REDACTED]  
**Sent:** Monday, October 01, 2018 1:53 PM  
**To:** Suzanne Holley  
**Subject:** Your Executive Committee agenda is deficient

Good afternoon, Suzanne.

I'm just writing to let you know that the agenda for your 10/3 executive committee meeting violates the Brown Act.

It states that you're holding a closed session to discuss personnel matters per section 54957(b)(1). That section authorizes closing a meeting only for the following specific personnel matters: "appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee."

It's clear from section 54954.5(f) that in order to comply with the agenda item description requirements set at section 54954.2 it's necessary to reveal which of these reasons is in play and under most cases the position title involved.

I regret that I wasn't able to inform you of this problem within the 72 hour posting deadline, but I suppose you have the option, often used by our mutual friends at 200 N Spring Street under similar circumstances, of calling the meeting special if you care to correct this fairly serious error.

Thanks!

[REDACTED]

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Agenda SPECIAL ECM 10.03.18.pdf 77 KB